Installation Advisory Committee (IAC)
Minutes
04 November 2024, 3:30 pm, Spangdahlem MS/HS

PURPOSE. In accordance with the authority in DoD Directive 5124.01 and DoD Instruction 1342.15 to prescribe procedures regarding School Advisory Committees (SACs), Installation Advisory Committees (IACs) and the Dependents Education Council (DEC) for the overseas school system operated by the Department of Defense Education Activity (DoDEA).

I. Call to Order by Judy Mott

II. Introductions were made by Judy Mott

Installation Leadership:
Col Ryan B. Ley, Deputy Commander, 52d Fighter Wing
Col Tommy S. Marshall II, Commander, 52d Mission Support Group
Mrs. Judy Mott, School Liaison Program Manager, 52d Mission Support Group

School Administration:
Ms. Teresa Moon, Community Superintendent, DoDEA-Europe, West District
Dr. Tyais Dial, Principal, SpHS (Not present)
Mr. Daniel Cassel, Assistant Principal, SpHS
Ms. Stefanie Adams, Principal, SpMS (Not Present)
Ms. Monika Kerner, Principal, SpES
Ms. Leigh De Fazio, Assistant Principal, SpES

Other Attendees:
Megan Knight, HS SAC President
Paula Wiedel, MS Teacher
Marty Labbs, AO ES
Tim Bachmann, AO MS/HS
Mark Allen, 52 FW/SE
Tyler Brummer, 52 FS/SE
Guadalupe Rangel, 52 FS/SE
Yvonne Santus, 52 FW & MSG SEL

Installation Advisory Committee (IAC):
Dr. Tiffany Labs, Chair (Not present)
Judy Mott volunteered to act as secretary from now on

III. SAC/Principal Reports

- **SpES by Monika Kerner:**
  i. Staffing and new hires, substitute report.
  ii. 540 students
  iii. Activities and club reports
  iv. Food drive
  v. Cyber awareness and internet safety
  vi. Parent-Teacher conferences and PTSA bookfair
  vii. SCM training and de-escalation
  viii. New School 2027

- **SpMS by Paula Wiedel**
    i. Red ribbon week and Monster Bash
    ii. Resiliency Night
    iii. 5K (14 Nov. PTSA)
    iv. 29 Oct German school visit
    v. March 11 Cognia Visit
    vi. February Teacher visit MS sponsored by SLO
- **SpHS by Dan Cassel**
    i. Enrollment 163 students
    ii. Updates on new staff
    iii. Parent University 14 Nov
    iv. NHS "Reimagined" volunteers
    v. Sports (Basketball, cheer, wrestling, marksmanship,

IV. School Liaison Update by Judy Mott

- New families PCSing in right now.
- 50% SLO support
- 1,110 students (Only 441 active-duty students)
- Homecoming bonfire success (180 pallets)

V. Superintendent Report by Teresa Moon

- Positive school-community relationship
- Wing Leadership support appreciated
- Cognia Visit March Update
- "Intentional Planning" with Coaches/Instructional Support Staff (ISS)
- Instructional Rounds and Problem of Practice/Area of Growth (Nov-HS and Dec-ES)
- UPK role out success
- Bus Buddy System
- Faber "Mini-Jobs"

VI. New Business by Judy Mott

- Wing Commander's Awards for schools: Review of last year
- ES Traffic in P.M. Wing Safety
    - Enforcement and sign plan for overflow into BX.
    - Construction vehicles
    - Sign "Do not block the traffic circle violators will be ticketed"
    - New parking lot (March ETA): West side entry.
- MOUs in the works:
    - Sports, Reunification Site* (Community Commons), General, NEO (draft provided by DoDEA 10/25)
    - MOUs completed: School Emergency Access (April 24) Security Forces access.
    - *(From Jan 24 IAC notes) If there is an incident at the schools, the plan is to have students use a rally point and then head to a reunification site. These agreements will need MOUs.
        - MS/HS rally point is their parking lot and then AAFES would be their reunification site. Originally it was the gym, but SFS says it's not far enough away from the school.
        - ES rally point: Standard Response Protocol

    - Community Commons
- Sports MOU:
    - Baseball field DoDEA partnership
    - Ambulance support for collision games.

AO Report: New transportation director, Mr. Dial

VII. Open Forum for Parents/Attendees (Comments limited to 3 minutes per person) none

VIII. Commander Comments by Col. Marshal and Col. Ley

- Protest rescheduling
- Family Support and Community Integration (Col. Crofton)
- Deployment (400 families affected)
    i. Host Nation 2025 Event

IX. Adjournment

X. Next IAC: Thursday, 23 January, 3:30, ES

Installation Advisory Committee (IAC)

23 January 2025 @ 3:30 pm
Spangdahlem Elementary School: Conference Room

PURPOSE. In accordance with the authority in DoD Directive 5124.01 and DoD Instruction 1342.15to prescribe procedures regarding School Advisory Committee (SACs), Installation Advisory Committee (IAC) and Dependents Education Council (DEC) for the overseas school system operated by the Department of Defense Education Activity (DoDEA).

I. **Call to order (IAC CHAIR)**
II. **Introductions**
    a. Installation Leadership:
        i. Lt Col Michael Murphy, MSG Deputy
    b. School Administration:
        i. SpES: Monika Kerner (Principal) & Leigh DeFazio (Asst. Principal)
        ii. SpMS: Stefanie Adams (Principal)
        iii. SpHS: Tyais Dial (Principal) & Daniel Cassel (Asst. Principal)
    c. Installation Advisory Committee (IAC)
        i. Chair: Dr. Tiffany Labs
        ii. Secretary: Judy Mott
III. **Old Business**
    a. School SAC Updates
    b. ES Traffic
    c. MOUs: Reunification Site and Sports, NEO, School Emergency SF Access
IV. **Principal/SAC Reports**
    a. SpES (00 JAN 2025 @ 3:15 pm)
        i. CDC and EDIS partnership in supporting UPK students
        ii. Parenting Skills classes are needed. Incentivization opportunities?
        iii. Discussion needed with EFMP Medical regarding PSCD students
    b. SpMS (07 JAN 2025 @3:00 pm)
        i. SpCx Schools Calendar Change (Mar 3 ↔ Mar 7)
        ii. SpMS Upcoming Events Sheet
        iii. Teacher of the Year Nominations
        iv. SpCx Report Cards
        v. Feb: Healthy Relationships with IRO Series
    c. SpHS (16 JAN 2025 @ 3:00 pm)
        i. Update
V. **School Liaison Update**
    a. Update
VI. **Community Superintendent Report**
    a. DODEA & Cognia Visits
VII. **New Business**
    a. AAFES Lunch Program
VIII. **Commander Comments**
IX. **Adjournment**

Installation Advisory Committee (IAC)
10 April 2025, 3:30 pm, Spangdahlem MS/HS

PURPOSE. In accordance with the authority in DoD Directive 5124.01 and DoD Instruction 1342.15 to prescribe procedures regarding School Advisory Committees (SACs), Installation Advisory Committees (IACs) and the Dependents Education Council (DEC) for the overseas school system operated by the Department of Defense Education Activity (DoDEA).

I. Call to Order (1532 by Judy Mott, School Liaison)

II. Introductions

Installation Leadership:
Mr. Jaydee Dungca, Deputy Director, 52d Mission Support Group
Mrs. Judy Mott, School Liaison Program Manager, 52d Mission Support Group

School Administration:
Ms. Teresa Moon, Community Superintendent, DoDEA-Europe, West District (via internet)
Dr. Tyais Dial, Principal, SpHS
Mr. Daniel Cassel, Assistant Principal, SpHS
Ms. Stefanie Adams, Principal, SpMS
Ms. Monika Kerner, Principal, SpES
Ms. Leigh De Fazio, Assistant Principal, SpES

Also in attendance:
Dr. Tiffany Labs, elementary teacher, ES SAC president
Dr. Emily Posadas, Integrated Resiliency Office, Parent
Ms. Cecila Garver, Integrated Resiliency Office, Parent

III. Old Business

- None

IV. SAC/Principal Reports

- SpES (SAC held Tue., 3/25, 3:00)
  i. Hiring subs and aides
  ii. Chrome book monitoring; assembly
  iii. Parking lot update
  iv. Requesting exception for teacher children to ride bus from ES to MS/HS (teacher request) and possible one for UPK to ride to CDC (SLO request)
  v. MoMC plans
  vi. Field Day, 6 June
  vii. 5th grade exchanges with host nation school

- SpMS (held Tue., 3/13, 3:00)
  i. Cognia accreditation visit
  ii. MoMC plans
  iii. Career Fair, 20 May, 1315-1435
  iv. Field Day, 3 June

- SpHS (held Thur., 3/20, 3:30)
  i. Received exception for the rest of spring sports
  ii. Need families to re-register
  iii. Safety issues (lights out, crosswalk near construction, fire lines)
  iv. MoMC plans
  v. Girls' Soccer Exchange/Tour/Game with Bitburg, 15 April
  vi. Prom, 17 April
  vii. Adulting Day, 3 June
  viii. Graduation, 4 June, 1800
  ix. Discussion brought up about practicum offerings needed for high schoolers

MoMC Events:

- Tuesday, 8 April: Clap-in @ ES and announcements by Col Ley
- Wed., 9 April: Clap-in @ MS/HS and announcements by Col Purdy (Also DoDEA Purple UP Day)…550% increase in clap-in participation, according to MS!
- Fri., 25 April: Purple Up Parade @ ES, 1340
- Mon., 28 April: MS/HS Lunch with parents and servicemembers, 1055-1300

V. School Liaison Update

- Asst Principal Appreciation Week; thanks
- Field Day volunteer details needed from MS
- Assisting with graduation (meeting following IAC)
- Soccer Exchange—girls team vs. FC Bitburg B Girls
- USO ice cream truck for MoMC
- MS Career Fair work
- HS Adulting Day work
- 5th grade exchange funding discussion (transportation and food)
- Family Days discussion
- SAPR art show

VI. Superintendent Report

- Overview of Cognia report

VII. New Business

- Wing Commander's Awards for schools
  - 4-12 grades—two from each grade
  - Nominations Due to SLO: May 15 (with completed paperwork)
  - End of Year Ceremony Awards (when Wing Leadership presents All-Around Commander Awards)

4th Grade	**5th Grade**	**6-8th Grades**	**9-12th Grades**
(Thurs) 5 June	(Thurs) 5 June	(Mon) 2 June	(Wed) 4 June
0815	0900	1315	0830

- MOUs in the works: Reporting Protocol, Sports, Reunification Site* (Community Commons), General, NEO (draft provided by DoDEA 10/25)
  - MOUs completed: School Emergency Access (April 24)

VIII. Commander Comments

- Pleased by partnership and positivity
- Discussion of Family Days—more info. to come

IX. Open Forum for Parents/Attendees (Comments limited to 3 minutes per person)

X. Adjournment (1613 by Judy Mott)

XI. Next IAC: Thursday, 5 June, 3:30, ES

Installation Advisory Committee (IAC)
5 June 2025, 3:30 pm, Spangdahlem ES

PURPOSE. In accordance with the authority in DoD Directive 5124.01 and DoD Instruction 1342.15 to prescribe procedures regarding School Advisory Committees (SACs), Installation Advisory Committees (IACs) and the Dependents Education Council (DEC) for the overseas school system operated by the Department of Defense Education Activity (DoDEA).

I. Call to Order

II. Introductions

Installation Leadership:
Mr. Jaydee Dungca, Deputy Director, 52d Mission Support Group
Mrs. Judy Mott, School Liaison Program Manager, 52d Mission Support Group

School Administration:
Ms. Teresa Moon, Community Superintendent, DoDEA-Europe, West District
Dr. Tyais Dial, Principal, SpHS
Mr. Daniel Cassel, Assistant Principal, SpHS
Ms. Stefanie Adams, Principal, SpMS
Ms. Monika Kerner, Principal, SpES
Ms. Leigh De Fazio, Assistant Principal, SpES

III. Old Business

- Requesting exception for teacher children to ride bus from ES to MS/HS (teacher request) and possible one for UPK to ride to CDC (SLO request)
- MOUs in the works: Reporting Protocol, Sports, Reunification Site* (Community Commons), General, NEO (draft provided by DoDEA 10/25)
    - MOUs completed: School Emergency Access (April 24)

IV. SAC/Principal Reports

- SpES (SAC held Tue., 5/20, 3:00)
    i. Hiring subs and aides—taking a long time to get offers
    ii. Losing registrar and clerk due to PCS, only currently hiring for registrar.
    iii. Not currently hiring for PE and UPK pending manning guidance from DoDEA HQ and mission-aligned transformation of its organizational structure
    iv. Summative testing scores up 😊
    v. Discussion of doing away with quarter award ceremonies
    vi. PTSA won: European PTSA's 2025 Local Unit of the Year Award
    vii. No longer accepting teacher requests from parents
    viii. Field Day, 6 June
    ix. 26 Sept: Base Mission Tour Day with Judy

- SpMS (held Tue., 5/15, 3:15)
    i. Summative testing scores up 😊
    ii. One aide PCSing, all other staff staying
    iii. 10 subs in pipeline, but OSD not making the offers
    iv. All DoDEA schools are required to now embed their newsletters into their websites instead of sending them out via email
    v. Going to a one-binder system for students; No money for planners—will be going virtual
    vi. Field Day was 3 June

- SpHS (held Thur., 5/22, 3:30)
    i. End of year dates; graduation
    ii. 14 Aug: Tentative back-to-school orientation date for MS and HS
    iii. Discussion of this year's sports physical plan/options (Judy reached out to MDG: Plan will be similar to last year's. Messaging will be sent soon. But these can also be done as a t-con or walk-in to clinic window if (a) Child has had a well-child exam in the last 24 months and (b) all vaccinations are up-to-date)
    iv. Desire to do more sports friendlies with German teams
    v. Hoping to find a date that will work for HS staff to do a base tour
    vi. 10 June is End-of-Year Bash/Field Day

V. School Liaison Update
- 5th grade exchanges were so fun!
- (5/20) Career Fair was a great success with 41 volunteers (CES heavy). Estimate is 220 MS and HS students came through
- (6/3) Adulting 101 went so well (we had 8 base presentations. 6 civilian and 6 AD presenters)
- Volunteers for field days
- Commander's Awards
- Graduation

VI. Superintendent Report

VII. New Business

- Discussion from admin about how DoDEA cuts (SPED assessors and Educational Tech teachers) will affect next school year
- UPK and Kinder 101 Workshops @ ES
    - 23 July @ 1300
    - 24 July @1000

VIII. Commander Comments

IX. Open Forum for Parents/Attendees (Comments limited to 3 minutes per person)

X. Adjournment

XI. Next IAC: TBD