Installation Advisory Committee (IAC)
09 February 2024, 4:00 pm, Spangdahlem Elementary

PURPOSE. In accordance with the authority in DoD Directive 5124.01 and DoD Instruction 1342.15 to prescribe procedures regarding School Advisory Committees (SACs), Installation Advisory Committees (IACs) and the Dependents Education Council (DEC) for the overseas school system operated by the Department of Defense Education Activity (DoDEA).

I. Call to Order (IAC Chair) Ms. Megan Knight

II. Introductions

Installation Leadership:
Col Ryan B. Ley, Deputy Commander, 52d Fighter Wing
CMSgt Evan Serpa, Command Chief, 52d Fighter Wing
Mrs. Judy Mott, School Liaison Program Manager, 52d Mission Support Group

School Administration:
Ms. Teresa Moon, Community Superintendent, DoDEA-Europe, West District
Mr. Daniel Cassel, Assistant Principal, SpHS
Ms. Stefanie Adams, Principal, SpMS
Ms. Monika Kerner, Principal, SpES
Dr. TJ Klein, Assistant Principal SpES

Installation Advisory Committee (IAC):

Megan Knight: Chair
Secretary:

III. Old Business

Elementary School
- Safety with new bus drop-off and pick-up
- School-Age Center busing
- Club transportation to School-Age Center

IV. SAC/Principal Reports
- SpES (held Tue., 1/2, 2:45)
- SpMS (held Thur., 1/4, 3:00) *MS still needs a SAC Chair
- SpHS (held Wed., 1/3, 3:00)

V. School Liaison Update

VI. Superintendent Report

VII. New Business

- Roundabouts/Traffic Circles:
  - ES started utilizing the Exchange parking lot for its pick-up line, instead of blocking the roundabout. This is working very well.

- Does MS/HS have new plan for their parking lots?
    - Do they still want an invite to the upcoming traffic meeting (27 Feb, 1:00)?
- Wing Commander's Awards for schools
- Month of the Military Child Activities (April)
- School Emergency Management Training (SEMT) discussion/action items:
    - The MS/HS needs Repeaters since their radios can't reach everywhere in the building, and they don't have cell phone service everywhere.
        - Requesting an analysis from base experts
    - Difference between "Secure" and "Lockdown"….only when the undesirable event happens on the school campus will a true "Lockdown" be called. This will mean that each and every office and classroom must be released by SFS after the event. When the base goes to "Lockdown", the schools will instead go to "Secure," which means that they will lock all doors, but teaching can continue, and when the base is released from the Lockdown, they don't need to be cleared by SFS.
        - Will Command Post, when the base puts out a lockdown notification, add an extra line, "And DoDEA go to Secure"?
    - If there is an incident at the schools, the plan is to have students use a rally point and then head to a reunification site. These agreements will need MOUs.
        - MS/HS rally point is their parking lot and then AAFES would be their reunification site. Originally it was the gym, but SFS says it's not far enough away from the school.
        - ES rally point is their parking lot/area behind AAFES and then they'd like the Community Commons (if there's WiFi) to be their reunification site since AAFES is too close to their school.
        - Does leadership agree with these locations?
    - If there's an undesirable event at one of the schools, DoDEA would like a principal to be a part of the EOC.

VIII. Open Forum for Parents/Attendees (Comments limited to 3 minutes per person)

IX. Commander Comments

X. Adjournment

XI. Next IAC: Tuesday, 12 March, 3:30, HS/MS